

HUMAN RESOURCE MANAGEMENT

FC/3098/S.87/T^{II}/66

30th June, 2020

The Honourable Minister,
Federal Ministry of Women Affairs,
Shehu Shagari Way,
Maitama-Abuja.

Attention: Director (Human Resource Management)

**REQUEST FOR THE RELEASE OF OLADEPO, RUKAYAT OLAITAN
(PROCUREMENT OFFICER I, SGL. 09) FOR VERIFICATION AND
AUTHENTICATION OF HER LETTER OF
APPOINTMENT/CREDENTIALS**

I am directed to request you to kindly release the above named officer of your Ministry for verification and authentication of her letter of appointment and other credentials. This is consequent upon the outcomes of the IPPIS Biometric Data Verification exercise conducted in 2018/2019 in various designated centres of the Federation, for officers recruited between 2012-2015.

2. Kindly find her details in the table below:

S/N	NAME	DESIGNATION	SGL	FCSC NO.
i.	Oladepo, Rukayat Olaitan	Procurement Officer I	09	7600/6721

3. I am to add that the officer should be advised to see the undersigned in **Room 142, Federal Civil Service Commission, Wuse, Zone 3, Abuja, on or before Monday, 13th July, 2020** with their original letters of appointment and credentials. 

4. Please, accept the assurances of the Honourable Chairman's warm regards.



H.T. Ejibunu

Director, Human Resource Management
for: Honourable Chairman.

cc: Perm. Sec. (FCSC)

cc: Director (Recruitment and Appointment -FCSC)

✓cc: DD ICT(FCSC)



H.T Ejibunu

Director (Human Resource Management)
for: Hon Chairman